

Upper Grand Occasional Teachers' Local Executive Meeting  
April 25, 2006 at 5:15 P.M. Orchard Park, Guelph, ON

Present: Marina Howlett, Donna Henderson, John Ritchie, Pat Klypycz, Ruth Tomlins, Barb Walkey, Ralph Rainford, John Parkyn, Michelle Warren, Regrets: Ted Pritchard, Andrew Aloe

1. Call to Order and Welcome: Marina welcomed the executive members.
2. Additions/ Approval of the Agenda: Add- #11 Administrative Professional Day  
'Motion 1' "Move to accept the agenda." Moved by Pat Klypycz, Seconded by Barb Walkey CARRIED
3. (a) Approval of minutes of March 28,. 2006 meeting.  
'Motion 2' "Move the minutes of the March 28, 2006 meeting be accepted as read."  
Moved by Barb Walkey, Seconded by Ralph Rainford CARRIED
4. Treasurer's Report : Balance in chequing \$7154.00 (including \$3500 for PD), in savings \$4223.35.  
' Motion 3' "Move to accept the Treasurer's Report." Moved by Donna Henderson , Seconded by Ralph Rainford CARRIED
5. President's Report:
  - (a) Release Days – Sept.-Jan. 37.5 days  
February- 10.5 days  
March- 6.5 days  
April- 6
  - (b) Other Release days for Executive – Local pays- GHOTs meeting- there will be 3 days paid. Marina and Donna will be there Sunday June 11 and Monday June 12, and Ted and Pat K will attend Monday.
  - (c) Letters have been sent to principals to ensure that the Teachers continue with assigned prep times and timetable when an OT is replacing them and to thank them for letting us use Stewards and bulletin boards in the schools.
  - (d) A Newsletter will be out in April stressing grievance procedures if OT's are not treated justly in the schools as well as election information.
6. Constitution/ Election Procedures:
  - Timeline –Information must be out 30 days before the Meeting date of June 1. Nomination forms will be required to be in by May 16.
  - Counting Ballots if needed will be Audrey Gunson, Audrey Lowe and Diane Crawford.
  - Our assistance is not required for the ETFO Meeting on May 11 as there is no election.
7. Professional Development:
  - (a) Upper Grand event- Date: March 30 (120 registered) and for Apr.26 (90 to 100 registered) Early Dismissal Days starting at 12:00 noon at John D. Hogarth, Fergus. Executive to work Apr. 26- John Ritchie, Joan Ksenych, Barb Walkey Arrive to setup at 11:00 A.M..
  - (b) There will be a good list of email addresses and John Parkyn will enter the names during the summer. An email update will be sent out in Sept.. This will be an advantageous way to communicate with our membership.
8. (a) Local Annual Meeting/Elections: Date: Thursday, June 1, 2006 Time: 4:45-8:00 p.m.  
(Business 4:45-6:15)  
Place: Wellington County Museum, Aboyne Hall  
Entertainment: Penny Sale Speaker: Emily Noble  
Parliamentarian: Pat Kalapaca Caterer: Nancy Donaldson

Executive members are asked to bring little prizes to the next Executive Meeting for Door Prizes.  
WE need someone to work the raffle table.

- (b) Assignments: Printed and oral Reports- Treasurer- John Ritchie, PD- Ted Pritchard, Collective Bargaining and Presidential- Marina Howlett  
Sign In and Collect Money- John Ritchie  
Nomination List Publized- Barb Walkey  
Bar Set up and Tending- Ralph Rainford and Mike Curtis (\$2 a drink, open 4:45-5:15)  
More Jobs next meeting
- (c) ETFO Annual Meeting: Date: August 14-17, 2006  
Place: Westin Harbour Castle, Toronto Delegates: Marina Howlett, Ted Pritchard,  
Alternates: Pat Klypycz, Donna Henderson

9. GHOTs Meeting: Date: June 11, 12, 13 Place: Owen Sound  
Marina, Ted, Pat and Donna who are going to the ETFO AGM will attend because that is the main business item. We will be discussing teacher resolutions and OT resolutions that affect our lives. Teacher Locals are proposing looking at the fee rebates and how that money comes back to OT Locals. In 1998 this setup began, now maybe it is time to look at a different model of how we get our money. Head Office wants consolidated bargaining which costs less BUT we want to keep the power under the control of the members. We will discuss resolutions at the next meeting.

10. Provincial Report: OT Collective Bargaining Workshop April 28,29 2006. Airport Hilton, Toronto.  
Ted Pritchard and Karen Hunsberger will be attending from our Local.

11. Other Business:

(a) Thank you to School Stewards: Discussion followed about what we sometimes ask the School Stewards to do for our members and the school sites. 'Motion 4': Move that Upper Grand OT's donate \$300 to the Wellington-Dufferin Learning Foundation in recognition of the work the Upper Grand ETFO School Stewards do on behalf of the Occasional Teachers." Moved by John Ritchie, Seconded by Ralph Rainford  
CARRIED

(b) Administrative Professionals' Day: Marina is taking the administrative assistants that work with our members out for a lunch - Donna Perry, Jim Bourie, Jennifer Smith, Dianna and Darlene from personal services. This is to thank them for their services to our members.

'Motion 5': "Move that we purchase gift certificates in \$25.00 each for Jan Grant and Anne Smith in recognition of Administrative Professionals' Day April 26." Moved by Pat Klypycz , Seconded by Barb Walkey  
CARRIED

Meeting adjourned 7:10 P.M.

Next meeting Tues. May 23, 2006 at 4:45 PM at Donna Henderson's home, Orangeville