

Upper Grand Occasional Teachers' Local
Executive Meeting
Wednesday, December 16, 2009 at 5:00 P.M.
Donna Henderson's Orangeville, On.

Present: Andrew Aloe, Marina Howlett, Donna Henderson, John Ritchie, Julie Birken, Carol Christie
Kylie Cyr, Jacquie Gray, John Parkyn, Ted Pritchard, Ralph Rainford, Ruth Tomlins, Barb Walkey

1. **Call to Order and Welcome:** Andrew welcomed the Executive members to our Christmas Dinner and meeting and thanked Donna with a beautiful table centre piece for opening her Christmas house to the Executive. Donna presented Andrew with a Tim Horton's basket and Marina with a plant to express our appreciation for all they do for the Occasional teachers in Upper Grand.

2. **Additions/ Approval of the Agenda:**

'Motion 1' "Move to accept the Agenda as presented."

Moved by Barb Walkey, Seconded by Carol Christie

CARRIED

3. **Approval of minutes** of the November 24, 2009 meeting:

'Motion 2' "Move to accept the minutes of the November 24, 2009 meeting as read"

Moved by Carol Christie, Seconded by Marina Howlett

CARRIED

4. **Treasurer's Report:** Balance in Chequing- \$20,201.79; In Savings there is a balance of- \$11,904.92. Another ETFO fee return will be added in February.

'Motion 3' "Move to accept the Treasurer's Report."

Moved by John Ritchie, Seconded by Barb Walkey

CARRIED

5. **Presidents' Report:** From September to the end of December Andrew has used **48 days** for office or OT business.

6. **Workshops:** Julie Birken reported that the OT **Class Management Workshop** at J.D. Hogarth on Nov.18 and "**I Am the Teacher**" on Nov.25, at Montgomery Village were both well received. She also presented ideas for other workshops to be planned. We should be very proud of the opportunities we are presenting for professional learning to our members.

7. **OT Handbook:** Barb Walkey reported that since the last Executive Meeting everything needed for direction and reference has been added. There should be copy available for review and feedback in January.

8. **OT Appraisals:** Marina reported that there will be a one sheet appraisal for each OT so that OT's can be proven to be worthy for positions. The goal is to have all OT's appraised by the end of April, 2010. Be sure that you are assessed in a classroom for which you have the qualifications.

9. **Accessibility Meeting:** Andrew stated that Feb. 22nd could be a ½ paid day for training. There is a video that may instead be watched and then a questionnaire must be answered. If the OT does not attend the workshop or view the video the OT may be removed from the list. A flyer will be sent out with all the information.

10. **Sharing news Article:** John Parkyn read an article from the Toronto Star stating “lay” facts about Retirees who teach after retiring and who are on the Occasional Lists across the Province.

A SPECIAL **thank you** to Julie Birken for recording these minutes as Donna was busy in the kitchen.

Meeting adjourned at 6:15 P.M. followed by a delicious Pot Luck Christmas meal and social time.

Next Executive Meeting will be Tues. Jan. 19, 2010, at Orchard Park. Ted will be the dinner host.