

**Upper Grand Occasional Teachers' Local
Executive Meeting**

Wednesday, September 9, 2009 at 4:45 P.M.
Orchard Park, Guelph, On.

Present: : Andrew Aloe, Marina Howlett, Donna Henderson, John Ritchie, Julie Birken, Kylie Cyr,
Jacquie Gray, Ted Pritchard, Ralph Rainford, Ruth Tomlins, Barb Walkey
Regrets: John Parkyn

1. **Call to Order and Welcome:** Andrew opened the meeting with hopes that all had had a good summer.

2. **Additions/ Approval of the Agenda:** Add- #9 (a) Anne Smith Remuneration, (b) John Ritchie,
'Motion 1' "Move to accept the Agenda with additions- Anne Smith Remuneration and John Ritchie"
Moved by Ralph Rainford, Seconded by Ruth Tomlins CARRIED

3. **Approval of Minutes** of the June 17, 2009 meeting:
'Motion 2' "Move the minutes of the June 17, 2009 meeting be accepted."
Moved by Donna Henderson, Seconded by Barb Walkey CARRIED

4. **Treasurer's Report:** Balance in Chequing- \$8,028.93; in Savings- \$11,882.68. In September the readjustment comes for the AGM and the first installment of our fees from ETFO. Over the summer there was a bill for Collective Bargaining for \$7900. The books will be at the auditors' for the final analysis to meet the Sept.30th timeline for ETFO.
'Motion 3' "Move to accept the Treasurer's Report."
Moved by John Ritchie, Seconded by Ralph Rainford CARRIED

5. **President's Report:** (a) **Release Days:** Sept. 2008 to Feb.12, 2009 for Marina were 39.5 days and from Feb.13 to June 30 for Andrew were 50.5 days, Making a total of 90 days.
(b) **Executive Update:** The address directory (email addresses) was updated with teacher id numbers.

(c) **Executive Meetings and meals:** We reviewed the dates, places and meals.

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| Wed. Oct. 7, 2009 | Orchard Park, Guelph, | Kiley and Julie |
| Tues. Nov.24, 2009 | Orchard Park, Guelph, | Carol |
| Wed. Dec.16, 2009 | Donna's, Orangeville, | Donna and Marina |
| Tues. Jan.19, 2010 | Orchard Park, Guelph, | Ted |
| Wed. Feb.17, 2010 | Orchard Park, Guelph, | John R. and John P. |
| Wed. Mar. 24, 2010 | Orchard Park, Guelph, | Marina |
| Wed. Apr. 21, 2010 | Orchard Park, Guelph, | Jacquie |
| Wed. May 19, 2010 | Ruth's, Orangeville, | Ruth |
| Wed. Jun. 23, 2010 | Ralph's, Fergus, | Ralph |

(d) **New Teachers' Orientation, August 28, 2009:** The workshop at Westside H.S. in Orangeville was a success with 12 new hires in attendance. There have been **56 LTO's** hired and the **Casual OT list** is **346 daily OT's**. Marina and Andrew presented a package containing info on ETFO, our contract and the Collective Agreement.

(e) **Review and Discuss mileage policy:** MILEAGE for ETFO provincial business is now \$.40 a km. As a local we discussed that we do not do business on the back of our members. We will use common sense and integrity when preparing our expense forms. On reviewing the mileage expenses over the last year we are not overspending. At this time the mileage will stay at \$.45 a km. for Local OT business. We will revisit this discussion at our next meeting.

6. **POT's Meeting: Hosted by Niagara OT Local:** On Sept. 13, 14, 15, in Niagara Falls. Andrew and Marina will attend.

7. **Professional Development:** Our budget has increased from \$3500. to \$4500/ year. This announcement was followed by discussion on a variety of ways for members to access the funds. One thought was to publish names of those who apply for registration to workshops. Then there should be an avenue to supply the rest of the membership with some of this newly acquired knowledge. We will contact other OT groups to determine a policy for our membership.

8. **Provincial Leadership Development:** Sept. 24, 25. Julie Birken will be assuming the role of PD Chair and Kylie Cyr will be Status Chair. Both are co-chairs of the two groups and will receive ETFO training and info.

New Presidents' Training: September 23, 24. Andrew will attend the New Presidents' Training workshop at the Delta Meadowvale. He is partnered with Terry Card as his mentor.

9 **Other Business:** (a) **Anne Smith:** Anne serves as our administrative assistant and does many needed services for the OT's.

'Motion 4' "Move that Anne Smith be paid \$18.44/hr. for OT business and secretarial duties."

Moved by John Ritchie, Seconded by Carol Christie CARRIED

(b) **John Ritchie** referred to the Newsletter and stated that the date for PD in June 2010 should read Wed. June 30, 2010

Meeting adjourned at 6:00 p.m. after an enjoyable meal prepared by Barb. What a **Delicious** way to start the year, Barb!

Next Executive Meeting will be Wed. Oct. 7, 2009 at 4:45 PM at Orchard Park, Guelph.