

## Upper Grand District School Board Occasional Teacher Appraisal

Name:	School:		
Principal's Name:	Appraisal Date:		
Assignment specifications:			
✓ Unsatisfactory/ Satisfactory/ Not Observed			
<b>Commitment to Pupils and Pupil Learning</b>	<b>U</b>	<b>S</b>	<b>N/O</b>
• Arrives in time to prepare for the day & adheres to the school day schedule			
• Maintains established classroom routines and expectations			
• Demonstrates flexibility (i.e., assuming planning when required)			
• Leaves documentation / feedback for classroom teacher			
• Treats students equitably and with respect			
• Demonstrates effective classroom management strategies			
• Resolves discipline issues effectively			
• Communicates with classroom teacher, parent and/or administration			
• Fulfills supervision duties (e.g., home room, yard duty, etc.)			
Comment:			
<b>Professional Knowledge and Practice</b>	<b>U</b>	<b>S</b>	<b>N/O</b>
• Implements lesson plans and follows teacher's directions			
• Provides clear, understandable instruction to students			
• Maintains accurate records of attendance/achievement			
• Makes accommodations/modification for students with individual needs			
• Demonstrates current methodologies and effective teaching strategies			
• Works cooperatively with staff, parents & community partners			
Comment:			
<b>Overall Rating:</b> (Check the appropriate box)			
Satisfactory	Unsatisfactory		
<b>Teacher Comments:</b>			
Signature of Occasional Teacher <small>(Signature indicates received only)</small>			DATE : yyyy/mm/dd
Signature of Administrator			DATE : yyyy/mm/dd

SAMPLE